

[Your Company Letterhead]

[Date]

DHL Express

[Recipient's Address]

[City, State, Zip Code]

Subject: End Use Letter for Promotional Items

To Whom It May Concern,

We are writing to confirm that the items being shipped under this invoice [Invoice Number] are promotional items intended for use in our marketing campaign. These items are not for resale and will be distributed to clients and potential customers as part of our promotional activities.

Details of the items:

- Item Description: [Description of Items]

- Quantity: [Quantity]

- Value: [Estimated Value]

The purpose of these promotional items is to enhance brand awareness and engage with our customers. We appreciate your assistance in ensuring the smooth delivery of these items.

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Position]

[Your Company]

[Your Contact Information]