

[Your Company Letterhead]

[Your Name]

[Your Position]

[Your Company Name]

[Company Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

DHL International Shipping

[Office Address]

[City, State, Zip Code]

Subject: End Use Letter for Artwork Shipment

To Whom It May Concern,

This letter serves to confirm that the items being shipped, under tracking number [insert tracking number], are artworks intended for [specify purpose, e.g., exhibition, gallery showing, etc.].

Details of the shipment:

- Description of Artwork: [List artworks with details]

- Quantity: [Insert quantity]

- Value: [Insert total value of the shipment]

The intended end-use of these artworks is strictly for [explain the intended use - e.g., exhibition, sale, etc.]. We understand the regulations regarding customs and assure compliance with all necessary documentation and import procedures.

We appreciate your assistance in ensuring the prompt and safe delivery of our shipment.

Thank you for your attention to this matter.

Sincerely,

[Signature]

[Your Name]

[Your Position]

[Your Company Name]

[Your Contact Information]