

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Date]
[CXC Examination Office]
[Office Address]
[City, State, Zip Code]

Dear [CXC Examination Officer's Name],

Subject: Request for CXC Exam Demonstration

I hope this letter finds you well. I am writing to request a demonstration of the CXC examination process to better understand the format and requirements for the upcoming exams.

As a student preparing for [specific subject/subjects], I believe that experiencing a sample exam will greatly aid my preparation. I would appreciate any information regarding scheduled demonstrations, locations, and any requirements to participate.

Thank you for considering my request. I look forward to your prompt response.

Sincerely,

[Your Name]
[Your School/Course Name]
[Your Contact Number]