

[Your Address]
[Postal Code and City]
[Date]
[Recipient's Name]
[Recipient's Address]
[Postal Code and City]
Cher/Chere [Recipient's Name],
[Introduction: Start with a friendly greeting and a simple question about
their well-being.]
[Body: Share news, updates, or any relevant information you'd like to
convey.]
[Conclusion: Express your feelings, mention future plans, or suggest
staying in touch.]
Avec toute mon affection,
[Your Name]