

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Date]

Dear Family,

We are excited to share some important news with you!

[Announcement details - e.g., "We are thrilled to announce that we are expecting a new addition to our family!" or "We are moving to a new home in [City] on [Date]."]

We can't wait to celebrate this moment with all of you!

Love,

[Your Name]