

[Your Name]
[Your Address]
[City, State, ZIP Code]
[Email Address]
[Date]

[Recipient's Name]
[Recipient's Address]
[City, State, ZIP Code]

Dear [Recipient's Name],

I hope this letter finds you well. I wanted to take a moment to express my heartfelt appreciation for everything you do for our family.

[Insert specific examples of what you appreciate about the recipient and their contributions to the family.]

Your support and love have made a significant impact on our lives, and I am truly grateful to have you in our family.

Thank you once again for your kindness and dedication.

With love,
[Your Name]