

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Contractor's Name]
[Contractor's Company Name]
[Contractor's Address]
[City, State, Zip Code]

Subject: Demand for Remedial Action Regarding Construction Defects

Dear [Contractor's Name],

I hope this letter finds you well. I am writing to formally address and demand remedial action concerning significant defects in the construction work completed at my property located at [Property Address].

Upon inspection, I have identified the following defects:

1. [Description of Defect #1]
2. [Description of Defect #2]
3. [Description of Defect #3]

These defects not only compromise the quality and safety of the construction but may also lead to further damage if not addressed promptly. As per our contractual agreement dated [Contract Date], it is your responsibility to ensure that all work is completed in a professional and workmanlike manner.

I kindly request that you take immediate action to rectify these issues. Please provide a written response detailing how you intend to address these defects by [Response Deadline, typically 14 days from the date of this letter].

Should I not receive a satisfactory response within the stipulated timeframe, I may be compelled to pursue further action, including but not limited to seeking damages or filing a complaint with relevant authorities.

Thank you for your immediate attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]
[Your Signature (if sending a hard copy)]