

[Your Name]  
[Your Address]  
[City, State, ZIP Code]  
[Email Address]  
[Phone Number]  
[Date]

[Builder's Name]  
[Builder's Company]  
[Company Address]  
[City, State, ZIP Code]

Subject: Demand for Warranty Claims

Dear [Builder's Name],

I hope this letter finds you well. I am writing to formally request repairs and remediation under the warranty agreement for my property located at [Property Address], which was built by your company [Builder's Company].

As per the warranty provisions, I have identified the following issues that require immediate attention:

1. \*\*[Describe Issue 1]\*\*

- Details: [Explain the issue, when it was first noticed, and its impact]

2. \*\*[Describe Issue 2]\*\*

- Details: [Explain the issue, when it was first noticed, and its impact]

3. \*\*[Describe Issue 3]\*\*

- Details: [Explain the issue, when it was first noticed, and its impact]

I have taken the necessary steps to document these defects and have enclosed photographs and any relevant documentation for your reference.

As per Section [X] of the warranty agreement, I kindly request that you acknowledge receipt of this letter and arrange for inspection and repairs by [specific date, typically 14-30 days from the date of the letter]. I believe this timeframe is reasonable for addressing the warranty claims outlined above.

Should I not hear from you within the specified timeframe, I may have to explore further actions to ensure compliance with the warranty agreement. Thank you for your prompt attention to this matter. I look forward to your response.

Sincerely,

[Your Name]

[Your Signature (if sending a hard copy)]

Enclosures: [List any enclosed items, e.g., photographs, warranty documentation]