

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Builder's Name]
[Builder's Company Name]
[Company Address]
[City, State, Zip Code]

Subject: Demand Letter for Builder Performance Issues

Dear [Builder's Name],

I hope this letter finds you well. I am writing to formally address concerns regarding the performance issues related to the construction of my property at [Property Address].

Despite our previous communications and attempts to resolve these matters informally, the following performance issues remain unaddressed:

1. [Describe the first issue - include details such as specific dates, agreements, and the impact on the project.]
2. [Describe the second issue - include details such as specific dates, agreements, and the impact on the project.]
3. [Continue as necessary for additional issues.]

These performance issues have caused significant delays and inconveniences, and I believe they are not in accordance with our contract dated [Contract Date]. As per Section [Relevant Section] of our agreement, I request that you address these concerns promptly.

To resolve this matter amicably, I kindly ask that you provide a written response by [Response Deadline Date], outlining your proposed plan for rectifying the identified issues. If we cannot reach a satisfactory resolution, I may need to consider further action, which could include seeking legal remedies.

Thank you for your immediate attention to this matter. I look forward to your prompt response.

Sincerely,
[Your Name]