

[Your Name]
[Your Address]
[City, State, Zip Code]
[Your Email Address]
[Your Phone Number]
[Date]
[Hiring Manager's Name]
[Company Name]
[Company Address]
[City, State, Zip Code]

Dear [Hiring Manager's Name],

I am writing to express my interest in the [Job Title] position listed at [Company Name]. Please find my CV attached for your review. I believe my skills and experience make me a strong candidate for this role.

I look forward to the opportunity to discuss my application further.

Thank you for considering my submission.

Sincerely,
[Your Name]