

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]  
[Scholarship Committee's Name]  
[Scholarship Name]  
[Organization/Institution Name]  
[Address]  
[City, State, Zip Code]

Dear [Scholarship Committee's Name or "Members of the Scholarship Committee"],

I am writing to express my interest in the [Scholarship Name] and to share my academic achievements and aspirations. I am currently a [Your Grade/Year] student at [Your School/University] pursuing a degree in [Your Major/Field of Study].

[Paragraph 1: Briefly introduce yourself and your academic background.]

[Paragraph 2: Discuss your achievements, extracurricular activities, and any relevant experiences that make you a suitable candidate for the scholarship.]

[Paragraph 3: Explain your future goals and how the scholarship will assist you in achieving them.]

Thank you for considering my application. I look forward to the opportunity to contribute to [mention any relevant community or field] and to furthering my education with your support.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]