

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Recipient's Name]
[Scholarship Committee/Institution Name]
[Address]
[City, State, Zip Code]

Dear [Recipient's Name],

Subject: Application for CSC Scholarship

I am writing to formally apply for the CSC Scholarship for the [academic year/semester] at [Name of University/Institution]. I am currently [your current academic status] and pursuing [your field of study or degree].

[Paragraph outlining your academic achievements, extracurricular activities, and why you are a suitable candidate for the scholarship.]

I believe that this scholarship will greatly assist me in achieving my educational goals and contribute positively to my community.

Thank you for considering my application. I look forward to the opportunity to discuss my candidacy further.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Typed Name]

[Your Student ID (if applicable)]

[Attachments: Resume, Transcript, Recommendation Letters (if necessary)]