

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]  
[Scholarship Committee Name]  
[Organization/Institution Name]  
[Address]  
[City, State, Zip Code]

Dear [Scholarship Committee Name],  
I hope this letter finds you well. I am writing to formally appeal the decision regarding my [name of the scholarship] application. I appreciate the time and effort that the committee has devoted to reviewing my application and would like to provide additional context for my situation.

[Explain the circumstances that led to your appeal. Be specific and concise. Include any relevant information that could support your case, such as personal challenges, academic performance, financial difficulties, etc.]

I understand that the decision was made based on the criteria set forth by the committee; however, I believe that my situation warrants reconsideration. I have demonstrated [mention any achievements, contributions, or improvements since the initial application]. I am genuinely passionate about my education and committed to my academic and professional goals. Receiving this scholarship would greatly alleviate my financial burden and enable me to focus on my studies and community involvement.

Thank you for considering my appeal. I am hopeful that the committee can reconsider my application, and I am more than willing to provide any additional information if needed. I look forward to your positive response.

Sincerely,  
[Your Name]  
[Your Student ID (if applicable)]