

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Recipient Name]
[Company/Organization Name]
[Company Address]
[City, State, Zip Code]

Dear [Recipient Name],

Subject: Complaint Regarding Tech-Related Crime

I hope this letter finds you well. I am writing to formally raise a concern regarding a tech-related crime that I have experienced.

On [date of incident], I encountered [describe the tech-related issue or crime, e.g., unauthorized access to my account, online harassment, identity theft, etc.]. [Provide further details of what happened, including any relevant information such as usernames, account numbers, or specific incidents.]

I have taken the following steps to address the issue: [List any actions taken, such as reporting the incident, changing passwords, contacting support, etc.]. Despite these efforts, the problem persists, and I am deeply concerned about [explain the impact of the crime on you, e.g., financial loss, emotional distress, etc.].

I kindly request your assistance in investigating this matter and taking appropriate action to resolve it. Additionally, I would appreciate any guidance on further steps I might take to protect myself.

Thank you for your attention to this serious matter. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Signature (if sending a hard copy)]