

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient's Name]
[Company/Organization Name]
[Company Address]
[City, State, Zip Code]

Subject: Formal Complaint Regarding Internet Fraud

Dear [Recipient's Name],

I hope this letter finds you well. I am writing to formally report an incident of internet fraud that I recently experienced.

Details of the Incident:

- Date of Fraud: [Insert Date]
- Description of Fraud: [Provide a detailed description of what happened, including how you were contacted, the nature of the fraud, and any relevant interactions]
- Amount Involved: [Insert Amount]
- Any Documentation Attached: [List any documents you are including, such as screenshots, email correspondence, etc.]

Actions Taken:

- [Describe any steps you have taken to report the fraud, such as contacting your bank or law enforcement]
- [Mention any communications you have had with the alleged fraudster, if applicable]

Desired Resolution:

[State what you would like the company or organization to do in response to your complaint, such as investigating the matter, providing a refund, etc.]

I appreciate your prompt attention to this serious matter and look forward to your response.

Thank you for your time.

Sincerely,

[Your Name]