

[Your School's Letterhead]

[Date]

[Parent/Guardian Name]

[Parent/Guardian Address]

[City, State, Zip Code]

Dear [Parent/Guardian's Name],

Subject: Parent Permission for CXC Examination

We hope this letter finds you well. This is to inform you that [Student's Name], a student in [Grade/Class/Year], is scheduled to take the Caribbean Examinations Council (CXC) examinations on [Dates of Examinations].

As part of our requirements, we kindly ask for your permission to allow [Student's Name] to participate in these examinations. Your support is crucial for their academic progress.

Please sign and return the attached permission slip by [Due Date].

Thank you for your cooperation. Should you have any questions, please feel free to contact us at [School's Phone Number] or [School's Email Address].

Sincerely,

[Your Name]

[Your Title]

[School's Name]

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\*\*Permission Slip\*\*

I, [Parent/Guardian's Name], hereby give permission for my child, [Student's Name], to participate in the CXC examinations scheduled for [Dates of Examinations].

Signature: \_\_\_\_\_

Date: \_\_\_\_\_  
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