

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

CXC Appeals Committee
Caribbean Examinations Council
[Address of CXC]
[City, State, Zip Code]

Dear Appeals Committee,

Subject: Appeal for Examination Results - [Your Examination Details]

I, [Your Name], a candidate for the [specific examination, e.g., CSEC/CAPE] held in [month, year], am writing to formally appeal my examination results for [subject name(s)].

I believe that my performance in the aforementioned subject(s) was not accurately reflected in the results provided to me. [Briefly explain your concerns or reasons for the appeal. You may include specific instances or evidence that supports your claim.]

I kindly request that my examination script(s) be re-evaluated and that my case be reconsidered in light of the information provided.

Thank you for your attention to this matter. I look forward to your prompt response.

Yours sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]

[Candidate Registration Number]