

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]  
[Employer's Name]  
[Facility's Name]  
[Facility's Address]  
[City, State, Zip Code]

Dear [Employer's Name],

I am writing to express my interest in the Certified Nursing Assistant (CNA) position at [Facility's Name] as advertised on [where you found the job listing]. As a recent graduate of [Your Nursing Program] with certifications in CPR and First Aid, I am excited about the opportunity to contribute to your team and provide high-quality care to residents. During my clinical internships at [names of facilities or programs], I gained hands-on experience in patient care, including monitoring vital signs, assisting with daily activities, and maintaining a safe and supportive environment. My education equipped me with strong communication and interpersonal skills, which I believe are crucial for fostering positive patient relationships.

I am particularly drawn to [Facility's Name] because of [specific reason related to the facility or its mission]. I admire your commitment to [specific aspect of facility's care or community involvement] and would be honored to contribute to such a dedicated team.

Thank you for considering my application. I look forward to the opportunity to discuss how my education and passion for patient care can make a positive impact at [Facility's Name]. I am available for an interview at your earliest convenience and can be reached at [your phone number] or [your email address].

Sincerely,  
[Your Name]