

[Your Name]
[Your Address]
[City, State, ZIP Code]
[Your Email Address]
[Your Phone Number]
[Date]

[Employer's Name]
[Employer's Title]
[Company/Organization Name]
[Company Address]
[City, State, ZIP Code]

Dear [Employer's Name],

I am writing to express my interest in the Certified Nursing Assistant (CNA) position at [Company/Organization Name], as advertised on [where you found the job listing]. With my comprehensive training and hands-on experience in patient care, I am excited about the opportunity to contribute to your team and provide high-quality support to your patients.

I completed my CNA training at [Training Program/School Name] where I learned essential skills such as personal care, vital sign monitoring, and patient mobility assistance. During my clinical rotations at [Name of Healthcare Facility], I gained valuable experience working with diverse patient populations, developing strong communication skills and a compassionate approach to care.

In my previous role at [Previous Employer/Internship], I successfully assisted nurses and healthcare professionals in providing care to [specific patient demographics or conditions], helping to maintain a safe and supportive environment. My dedication to patient well-being, combined with my ability to work collaboratively with a team, has prepared me well for the responsibilities of a CNA at [Company/Organization Name].

I am particularly drawn to your organization due to [specific reason related to the company's mission, values, or patient care approach]. I admire your commitment to [mention any relevant aspects of the organization such as community involvement, patient-centered care, or innovative practices] and I am eager to contribute to such an environment.

I am excited about the possibility of discussing my application further and how my skills and experiences align with the needs of your team. I am available for an interview at your convenience and can be reached by phone at [Your Phone Number] or via email at [Your Email Address].

Thank you for considering my application. I look forward to the opportunity to speak with you soon.

Sincerely,
[Your Name]