

[Your Name]
[Your Address]
[City, State, ZIP Code]
[Email Address]
[Phone Number]
[Date]
[Hiring Manager's Name]
[Facility/Organization Name]
[Facility Address]
[City, State, ZIP Code]

Dear [Hiring Manager's Name],
I am writing to express my enthusiasm for the Certified Nursing Assistant position at [Facility/Organization Name] as advertised on [where you found the job listing]. With a strong passion for patient care and my recent completion of the CNA training program, I am excited about the opportunity to contribute to your team.

During my training, I developed essential skills in patient care, including monitoring vital signs, assisting with daily living activities, and providing emotional support to patients. My hands-on experience in the clinical setting solidified my commitment to making a positive impact in the lives of those I care for.

I am particularly drawn to [Facility/Organization Name] because of its reputation for exceptional patient-centered care and its commitment to fostering a supportive environment for both staff and residents. I believe that my compassionate nature, attention to detail, and strong communication skills will allow me to thrive in your team and ensure the well-being of your patients.

I am eager to bring my dedication to caregiving and my proactive approach to problem-solving to [Facility/Organization Name]. I would be honored to discuss further how my background, skills, and enthusiasms align with the needs of your team.

Thank you for considering my application. I look forward to the opportunity to speak with you and discuss how I can contribute to the outstanding care at [Facility/Organization Name].

Sincerely,
[Your Name]