

[Your Name]
[Your Title/Position]
[Your Organization/Institution]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Recipient Name]
[Recipient Title]
[Recipient Organization/Institution]
[Address]
[City, State, Zip Code]

Dear [Recipient Name],

I am writing to highly recommend [Candidate's Name] for the Certified Nursing Assistant (CNA) training program at [Organization/Institution Name]. I have had the pleasure of knowing and working with [Candidate's Name] for [duration] in my capacity as [Your Position/Relationship to the Candidate].

During this time, I have been consistently impressed by [his/her/their] work ethic, dedication, and passion for patient care. [Candidate's Name] possesses the compassion and empathy that are essential qualities for a successful CNA. [He/She/They] has demonstrated an ability to work under pressure while maintaining a positive attitude and providing excellent support to both patients and staff.

In addition to [his/her/their] interpersonal skills, [Candidate's Name] is also a quick learner and has shown a strong commitment to expanding [his/her/their] knowledge in the healthcare field. [He/She/They] continuously seeks opportunities for professional development and is eager to apply new skills in a practical setting.

I am confident that [Candidate's Name] will excel in the CNA training program and make a valuable contribution to the healthcare community.

[His/Her/Their] dedication and passion for helping others make [him/her/them] an outstanding candidate for this program.

Please feel free to contact me at [Your Phone Number] or [Your Email Address] should you require any further information or specific examples of [Candidate's Name]'s abilities and character.

Thank you for considering this recommendation.

Sincerely,

[Your Name]
[Your Title/Position]