

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Employer's Name]
[Facility Name]
[Facility Address]
[City, State, Zip Code]

Dear [Employer's Name],

I am writing to express my interest in the Certified Nursing Assistant (CNA) position at [Facility Name] as advertised on [where you found the job listing]. With my strong commitment to providing compassionate care and my comprehensive training in nursing assistance, I believe I would be a valuable addition to your team.

I completed my CNA training at [Name of Institution], where I gained hands-on experience in patient care, supporting daily living activities, and maintaining a safe environment for patients. My compassionate nature and ability to communicate effectively allow me to build strong relationships with patients and their families.

I am particularly drawn to this position at [Facility Name] because of [specific reason related to the facility or its values]. I am eager to contribute to your team and support [mention any specific goals or missions of the facility].

Thank you for considering my application. I look forward to the opportunity to discuss how my skills and dedication can benefit [Facility Name].

Sincerely,

[Your Name]

[Attachment: Resume]