

[Your Name]
[Your Address]
[City, State, Zip Code]
[Your Email Address]
[Your Phone Number]
[Date]
[Employer's Name]
[Facility's Name]
[Facility's Address]
[City, State, Zip Code]

Dear [Employer's Name],

I am writing to express my interest in the Certified Nursing Assistant (CNA) position at [Facility's Name] as advertised [where you found the job listing]. With my training and experience in providing direct patient care, I am confident in my ability to contribute positively to your team and the well-being of your residents.

I obtained my CNA certification from [Name of Certification Institute] and have [number] years of experience in [type of healthcare setting, e.g., nursing homes, hospitals, etc.]. During my time at [Previous Employer], I developed strong skills in monitoring patient vital signs, assisting with daily living activities, and ensuring a safe environment for patients. I pride myself on my compassionate nature and ability to work collaboratively with healthcare teams to provide the best care possible.

I am particularly drawn to [Facility's Name] because of [reason related to the facility, e.g., values, reputation, specific programs, etc.]. I believe my commitment to high-quality care aligns with your facility's mission.

I look forward to the opportunity to discuss my application further and how I can be an asset to your team. Thank you for considering my application. I hope to hear from you soon.

Sincerely,
[Your Name]