

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Employer's Name]
[Company's Name]
[Company's Address]
[City, State, Zip Code]

Dear [Employer's Name],

I am writing to express my interest in the Certified Nursing Assistant (CNA) position at [Company's Name], as advertised on [where you found the job posting]. With my certification, hands-on experience in patient care, and a passion for helping others, I am confident in my ability to contribute positively to your team.

During my training at [Name of Training Program/School], I developed skills in supporting patients with daily activities, monitoring vital signs, and maintaining a clean and safe environment. My internship at [Name of Facility or Hospital] allowed me to apply these skills in a real-world setting, where I received positive feedback for my compassion and dedication to patient care.

I am particularly drawn to [Company's Name] because of [specific reason related to the company or its values]. I admire your commitment to [specific aspect of the company], and I am eager to bring my strong work ethic and positive attitude to your team.

Enclosed is my resume, which provides further details about my qualifications. I look forward to the opportunity to discuss how my background, skills, and enthusiasms align with the needs of your staff. Thank you for considering my application. I hope to speak with you soon.

Sincerely,
[Your Name]