

[Your Name]
[Your Address]
[City, State, Zip Code]
[Your Email Address]
[Your Phone Number]
[Date]
[Employer's Name]
[Facility's Name]
[Facility's Address]
[City, State, Zip Code]

Dear [Employer's Name],

I am writing to express my interest in the Certified Nursing Assistant (CNA) position at [Facility's Name] as advertised [where you found the job listing]. With my certification as a CNA and my commitment to providing compassionate patient care, I am confident in my ability to contribute positively to your team.

I completed my CNA training at [Training Program/Institution Name] and have hands-on experience through [mention any relevant internship or work experience]. I have developed strong skills in patient support, hygiene assistance, and monitoring vital signs. My ability to communicate effectively with patients and team members ensures a comfortable and collaborative environment.

I am particularly drawn to [Facility's Name] because [mention something specific about the facility or its values that appeals to you]. I am excited about the opportunity to assist in providing high-quality care to patients and support the healthcare team in achieving its goals.

Thank you for considering my application. I look forward to the opportunity to discuss how my background, skills, and enthusiasm for patient care align with the needs of your team.

Sincerely,
[Your Name]