

[Your Name]
[Your Address]
[City, State, Zip Code]
[Your Email Address]
[Your Phone Number]
[Date]
[Employer's Name]
[Company/Facility Name]
[Company Address]
[City, State, Zip Code]

Dear [Employer's Name],

I am writing to express my interest in the Certified Nursing Assistant position at [Company/Facility Name] as advertised on [where you found the job listing]. I recently completed my CNA certification from [School/Program Name] and am eager to start my career in healthcare. During my training, I acquired strong patient care skills, including assistance with daily living activities, monitoring vital signs, and ensuring patient comfort. I am passionate about providing high-quality care and support to patients and their families.

I am particularly drawn to [Company/Facility Name] because of [specific reason related to the company, such as its reputation, values, or a specific program]. I believe my compassionate nature, combined with my training, will allow me to make a meaningful contribution to your team. Thank you for considering my application. I look forward to the opportunity to discuss how I can contribute to the excellent care provided at [Company/Facility Name]. Please feel free to contact me at [Your Phone Number] or [Your Email Address] to arrange a convenient time for an interview.

Sincerely,
[Your Name]