

[Your Name]  
[Your Address]  
[City, State, Zip]  
[Your Email]  
[Your Phone Number]  
[Date]  
[Employer's Name]  
[Facility's Name]  
[Facility's Address]  
[City, State, Zip]

Dear [Employer's Name],

I am writing to express my interest in the Certified Nursing Assistant (CNA) position at [Facility's Name] as advertised on [where you found the job listing]. With my certified training and hands-on experience in patient care, I believe I am well-equipped to contribute to your team and provide excellent care to your residents.

During my training at [Name of Training Program or School], I developed a solid foundation in patient care, including assisting with daily living activities, monitoring vital signs, and providing companionship. My clinical experience at [Name of Previous Facility or Internship], where I [mention specific responsibilities or achievements], reinforced my commitment to delivering compassionate and high-quality care.

I am particularly drawn to the mission of [Facility's Name] to [mention any specific values or goals of the facility], and I am eager to contribute to this mission. I am also skilled in [mention any relevant skills or specialties, such as communication, teamwork, or specific caregiving techniques], which I believe would greatly benefit your team. I am available for an interview at your earliest convenience and can be reached at [Your Phone Number] or [Your Email]. Thank you for considering my application. I look forward to the opportunity to discuss how my skills and passion for patient care align with the needs of your facility.

Sincerely,  
[Your Name]