

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Employer's Name]
[Facility/Organization Name]
[Address]
[City, State, Zip Code]

Dear [Employer's Name],

I am writing to apply for the Certified Nursing Assistant (CNA) position at [Facility/Organization Name] as advertised [where you found the job posting]. With my CNA certification and hands-on experience in patient care, I am excited about the opportunity to contribute to your team and provide high-quality support to your patients.

During my previous role at [Previous Employer/Facility Name], I successfully assisted with daily living activities, monitored patient vital signs, and collaborated closely with nursing staff to ensure optimal patient care. My compassionate nature and strong communication skills enable me to build meaningful relationships with patients and their families.

I am particularly drawn to [Facility/Organization Name] because of [specific reason related to the facility or its values]. I believe my dedication and skillset align well with your mission to provide exceptional care.

I would appreciate the opportunity to discuss how my experience and passion for patient care can contribute to the community at [Facility/Organization Name]. Thank you for considering my application. I look forward to your response.

Sincerely,
[Your Name]