

[Your Name]
[Your Address]
[City, State, Zip Code]
[Your Email Address]
[Your Phone Number]
[Date]
[Employer's Name]
[Facility/Organization Name]
[Facility Address]
[City, State, Zip Code]

Dear [Employer's Name],

I am writing to express my interest in the Certified Nursing Assistant (CNA) position at [Facility/Organization Name] as advertised on [where you found the job listing]. With my [number] years of experience and my CNA certification, I am confident in my ability to provide exceptional care and support to patients.

In my previous role at [Previous Employer], I successfully [mention specific responsibility or achievement, e.g., assisted patients with daily activities, monitored vital signs]. I have developed strong communication skills and the ability to work effectively as part of a team in fast-paced environments.

I am particularly drawn to [Facility/Organization Name] because [reason for interest in the facility or organization, e.g., its commitment to patient care, community involvement]. I admire [specific aspect of the facility, such as programs, values, or achievements] and would be proud to be part of such a dedicated team.

I am eager to bring my skills in patient care, empathy, and teamwork to the CNA position. I would welcome the opportunity to discuss how my background and enthusiasms align with the needs of your team. Thank you for considering my application. I look forward to the possibility of contributing to [Facility/Organization Name].

Sincerely,
[Your Name]