

[Your Name]
[Your Address]
[City, State, Zip Code]
[Your Email Address]
[Your Phone Number]
[Date]
[Employer's Name]
[Company/Organization Name]
[Company Address]
[City, State, Zip Code]

Dear [Employer's Name],

I am writing to express my interest in the Certified Nursing Assistant (CNA) position at [Company/Organization Name] as advertised [where you found the job listing]. With my extensive training and hands-on experience in patient care, I am confident in my ability to contribute effectively to your team and provide exceptional support to your patients.

I completed my CNA certification at [Name of Training Program or School] and have [X years/months] of experience working in [healthcare setting, e.g., nursing homes, hospitals, etc.]. During my training, I developed strong skills in assisting patients with daily activities, monitoring vital signs, and delivering compassionate care.

In my previous role at [Previous Employer/Facility Name], I successfully [specific achievement or responsibility related to the job], which allowed me to [describe positive outcome]. I pride myself on my ability to communicate effectively with both patients and healthcare team members, ensuring a harmonious and respectful environment.

I am particularly drawn to this position at [Company/Organization Name] because [specific reason related to the company or mission]. I am eager to bring my skills in [specific skills] to enhance patient care and support your team in achieving [specific goal or goal of the organization].

Thank you for considering my application. I look forward to the opportunity to discuss how my qualifications align with the needs of your team. I am available for an interview at your earliest convenience and can be reached at [Your Phone Number] or [Your Email Address].

Sincerely,
[Your Name]