

[Your Company Letterhead]

[Your Name]

[Your Position]

[Company Name]

[Company Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Client's Name]

[Client's Address]

[City, State, Zip Code]

Dear [Client's Name],

I hope this message finds you well. I wanted to take a moment to follow up on the cleaning services we provided on [date of service]. We strive to ensure that our clients are fully satisfied with our work.

If you have any feedback or suggestions regarding our service, please feel free to share. We greatly value your opinion and are always looking for ways to improve.

Additionally, if you need further cleaning services or have any upcoming projects, please let us know. We would be happy to assist you again.

Thank you for choosing [Company Name]. We look forward to hearing from you soon.

Best regards,

[Your Name]

[Your Position]

[Company Name]