

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Representative's Name]  
[Office Address]  
[City, State, Zip Code]

Dear [Representative's Name],

Subject: Feedback on [specific issue or legislation]

I hope this letter finds you well. I am writing to share my thoughts on [specific issue or legislation] that has a significant impact on our community.

[Paragraph 1: Briefly introduce the issue and its relevance to your community.]

[Paragraph 2: Provide specific feedback or suggestions related to the issue. Include personal anecdotes or data if applicable.]

[Paragraph 3: Express your support or concerns regarding the representative's current stance or actions.]

Thank you for your attention to this important matter. I appreciate your service to our community and look forward to your response.

Sincerely,

[Your Name]  
[Your Title/Position, if applicable]  
[Your Organization, if applicable]