

[Your Institution's Letterhead]

[Date]

[Student's Name]

[Student's Address]

[City, State, Zip Code]

Dear [Student's Name],

We are pleased to inform you that you have been accepted to [Program Name] at [Institution Name] for the [academic year/semester]. Your application stood out among many, and we are excited to welcome you to our community.

Start Date: [Start Date]

Program: [Program Name]

Duration: [Duration of the Program]

Please review the enclosed information regarding enrollment steps, orientation, and other essential details. We encourage you to confirm your acceptance by [Acceptance Deadline].

Congratulations once again! We look forward to seeing you at [Institution Name].

Sincerely,

[Your Name]

[Your Title]

[Institution Name]

[Contact Information]