

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient's Name]
[Recipient's Address]
[City, State, Zip Code]

Dear [Recipient's Name],

I hope this letter finds you well. I am writing to request your assistance in borrowing a sum of money for urgent home repairs that I need to undertake.

The repairs include [briefly describe the repairs needed, e.g., roof replacement, plumbing issues, etc.], which are essential for maintaining a safe and comfortable living environment. The estimated cost for these repairs is [insert estimated amount].

I am reaching out to you because I believe your support could greatly help me manage this situation. I plan to repay this amount by [specify repayment plan or timeline].

I appreciate your consideration of my request and hope to discuss this further with you. Thank you for your time and support.

Sincerely,
[Your Name]