

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient's Name]
[Recipient's Address]
[City, State, Zip Code]

Dear [Recipient's Name],

Subject: Notification of Chronic Kidney Disease Diagnosis

I hope this letter finds you well. I am writing to inform you of my recent medical diagnosis regarding chronic kidney disease (CKD).

After a series of tests and evaluations conducted by [Doctor's Name or Medical Institution], it has been confirmed that I have been diagnosed with CKD [specify stage if applicable]. This condition involves the gradual loss of kidney function over time, and it is essential for me to manage my health in a proactive manner moving forward.

I want to assure you that I am taking the necessary steps to address this diagnosis, including working closely with my healthcare team to monitor my condition and make appropriate lifestyle and dietary changes.

I appreciate your understanding and support during this time. Please feel free to reach out if you have any questions or need further information.

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Signature (if sending a hard copy)]