

[Your Name]
[Your Title/Position]
[Your Institution/Practice]
[Your Address]
[City, State, Zip Code]
[Phone Number]
[Email Address]
[Date]
[Recipient's Name]
[Recipient's Title/Position]
[Recipient's Institution/Practice]
[Recipient's Address]
[City, State, Zip Code]

Dear [Recipient's Name],

Re: Patient Name: [Patient's Full Name]
Date of Birth: [Patient's Date of Birth]
Medical Record Number: [Patient's MRN]

I am writing to inform you of the diagnosis regarding our mutual patient, [Patient's Full Name], who was evaluated on [Date of Evaluation] for concerns related to chronic kidney disease (CKD).

****Clinical Summary:****

- ****History:**** [Brief overview of symptoms, risk factors, and relevant medical history]
- ****Examination Findings:**** [Key findings from physical examination]
- ****Laboratory Results:****
 - Serum Creatinine: [Value]
 - eGFR: [Value]
 - Urinalysis: [Key findings]
 - [Any other relevant lab results]

Based on the evaluation and test results, the patient has been diagnosed with chronic kidney disease, stage [specify stage, e.g., "stage 2"].

****Management Plan:****

- [Outline of recommended treatments, lifestyle modifications, follow-up recommendations]

Please feel free to reach out if you have any questions or need further information.

Sincerely,

[Your Signature (if sending hard copy)]
[Your Printed Name]
[Your Credentials]