

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Recipient's Name]
[Recipient's Position]
[Team/Organization Name]
[Address]
[City, State, Zip Code]

Dear [Recipient's Name],

I hope this letter finds you well. My name is [Your Name], and I am a [your role, e.g., fan, sports journalist, etc.] reaching out to inquire about CJ McCollum.

[In this paragraph, state your specific inquiry about CJ McCollum.

Mention any specific details or questions you have, such as his performance, health status, or any upcoming events you are interested in related to him.]

Thank you for your time and assistance. I look forward to your response.

Best regards,

[Your Name]

[Your Signature (if sending a hard copy)]