

[Your Name]
[Your Address]
[City, State, Zip Code]
[Your Email]
[Your Phone Number]
[Date]

CJ Smith

[Agent's Address or Agency Name]
[City, State, Zip Code]

Dear CJ Smith,

I am writing to seek representation for my [genre] novel, [Title], complete at [word count]. [Title] is a [brief description of the novel's genre, e.g., contemporary romance, psychological thriller, etc.] that explores [one-sentence hook or premise of the story].

[Provide a brief synopsis of the story, including main characters, conflicts, and themes, ideally in two to three paragraphs.]

[Include a brief author bio, mentioning relevant credentials, previous publications, or experiences related to the book or its themes.]

[Optional: Mention any relevant accolades or comparisons to existing works, if applicable.]

Thank you for considering my query. I would be thrilled to send you the full manuscript upon your request.

Sincerely,

[Your Name]