

[Your Name]
[Your Address]
[City, State, Zip Code]
[Your Email]
[Your Phone Number]
[Date]
[Scholarship Committee's Name]
[CJC Scholarship Program]
[Institution/Organization Name]
[Address]
[City, State, Zip Code]

Dear [Scholarship Committee's Name],

I am writing to nominate [Nominee's Name] for the CJC Scholarship. I have known [Nominee's Name] for [duration] and have had the pleasure of witnessing their dedication and commitment firsthand.

[Nominee's Name] has excelled academically, maintaining an impressive GPA of [GPA] while actively participating in [extracurricular activities or community service]. Their passion for [field of interest or major] is evident in their [describe specific achievements or projects related to the field].

Moreover, [Nominee's Name] has demonstrated strong leadership skills by [provide examples of leadership positions held or initiatives taken]. Their ability to work collaboratively with peers and engage positively with faculty is commendable.

I believe that [Nominee's Name] would be an outstanding recipient of the CJC Scholarship as they embody the values of [mention values related to the scholarship]. Their determination and resilience are truly inspiring. Thank you for considering this nomination. I wholeheartedly support [Nominee's Name] and am confident that they will make the most of this opportunity.

Sincerely,

[Your Name]
[Your Position/Relationship to Nominee]