

[Your Name]
[Your Address]
[City, State, ZIP Code]
[Email Address]
[Phone Number]
[Date]
[Recipient Name]
[Office of Citizenship and Immigration Services]
[Office Address]
[City, State, ZIP Code]

Dear [Recipient Name],

I am writing to submit my application for U.S. citizenship (Form N-400) and to provide a detailed account of my journey and qualifications for citizenship.

I was born in [Your Country] on [Birthdate] and immigrated to the United States on [Date of Arrival] under [Visa Type or Immigration Status]. Since my arrival, I have embraced American values and culture and have actively contributed to my community.

I have lived in [City, State] for [Number of Years], and during this time, I have achieved significant milestones. I completed my education at [Name of School/University] with a degree in [Your Degree].

Professionally, I have worked at [Your Employer] as a [Your Job Title] for [Number of Years], where I have demonstrated my commitment to hard work and community service.

I have been a law-abiding resident, complying with all immigration laws and regulations. I have never been involved in any criminal activity, and I have maintained a good moral character. Additionally, I have been active in [Community Service/Volunteer Work], which reflects my dedication to giving back to the country that has offered me so much.

Enclosed with this letter, you will find my completed application, supporting documentation, and the required fees. I have included:

1. A copy of my Permanent Resident Card (Green Card)
2. Proof of my continuous residence
3. Documentation of my employment history
4. Evidence of my community service
5. [Any other relevant documents]

I am keen to fulfill my civic duties and responsibilities as a citizen. I look forward to the opportunity to contribute even more significantly to my community and this great nation.

Thank you for considering my application. Should you require any further information, please do not hesitate to contact me at the above phone number or email address.

Sincerely,
[Your Name]