

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Employer's Name]
[Company's Name]
[Company's Address]
[City, State, Zip Code]

Dear [Employer's Name],

I am writing to express my interest in the Civil Engineer position at [Company's Name] as advertised on [where you found the job posting]. With a [Your Degree] in Civil Engineering from [Your University] and [X years] of experience in [specific area of expertise], I am confident in my ability to contribute effectively to your team.

During my tenure at [Previous Company Name], I successfully [mention a key achievement or responsibility that aligns with the job]. My experience with [specific software/tools or design methodologies] has equipped me with the skills to design and manage projects efficiently and innovatively.

I am particularly drawn to this role at [Company's Name] because of [mention something specific about the company or projects they are involved in that interests you]. I am excited about the opportunity to work on [specific project or type of work related to the job] and contribute to [Company's Name]'s mission of [insert company mission or values].

Enclosed is my resume, which provides further details about my professional journey. I would welcome the opportunity to discuss how my background, skills, and enthusiasms align with the needs of your team. Thank you for considering my application.

Sincerely,
[Your Name]