

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Passport Office Name]  
[Passport Office Address]  
[City, State, Zip Code]

Subject: Support Letter for Passport Application for [Child's Full Name]

Dear Sir/Madam,

I am writing to support the passport application of my child, [Child's Full Name], born on [Child's Date of Birth]. I am the [relationship to child, e.g., father/mother/guardian] and am fully aware of the importance of this document for travel purposes.

Please find enclosed the necessary documents required for the passport application, including:

1. Completed passport application form
2. Child's birth certificate
3. Passport-sized photographs
4. Proof of my identity (copy of my ID)
5. Any additional required documents

I hereby confirm that I give my consent for [Child's Full Name] to obtain a passport and travel abroad with or without me. Should you require any further information or additional documentation, please do not hesitate to contact me at the phone number or email address provided above.

Thank you for your attention to this matter.

Sincerely,

[Your Signature]  
[Your Printed Name]