

[Your Name]
[Your Address]
[City, State, ZIP Code]
[Email Address]
[Phone Number]
[Date]

[Passport Office/Agency Name]
[Office Address]
[City, State, ZIP Code]

Subject: Letter of Consent for Passport Issuance for Minor

To Whom It May Concern,

I, [Your Name], am the [relationship to child, e.g., mother/father/guardian] of [Child's Full Name], born on [Child's Date of Birth]. I am writing to provide my consent for the issuance of a passport for my child.

I understand that the passport application will be submitted under my child's name and that it is required for [state purpose, e.g., travel, identification].

I hereby authorize the processing of this application and affirm that all information provided therein is true and accurate to the best of my knowledge.

Attached to this letter are copies of my identification and the required documents for the passport application. Should you have any questions or require further information, please do not hesitate to contact me.

Thank you for your assistance.

Sincerely,

[Your Signature (if sending a paper copy)]
[Your Printed Name]