

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Consulate/Embassy Name]
[Consulate/Embassy Address]
[City, State, Zip Code]

Subject: Letter of Permission for Child's Passport Application

To Whom It May Concern,

I, [Your Full Name], am the [father/mother/legal guardian] of [Child's Full Name], born on [Child's Date of Birth]. I am writing to give my permission for the issuance of a passport for my child.

I understand that [Child's Full Name] may need to travel to [Destination] on [dates of travel, if known], and I fully support this travel.

Please find attached a copy of my identification and any required documents.

Thank you for your attention to this matter.

Sincerely,

[Your Signature (if sending a hard copy)]
[Your Printed Name]
[Relationship to Child]