

[Your Name]
[Your Address]
[City, State, ZIP Code]
[Email Address]
[Phone Number]
[Date]

[Recipient Name]
[Recipient Address]
[City, State, ZIP Code]

Dear [Recipient Name],

I hope this letter finds you well. I am writing to formalize our discussions regarding the joint custody arrangement for our child(ren), [Child's Name(s)]. It is important to me that we create a plan that is in the best interest of our child(ren) while ensuring we both have a meaningful role in their upbringing.

****Proposed Joint Custody Arrangement:****

1. ****Custody Schedule:****

- Each parent will have custody during alternate weeks, starting from [start date].
- [Additional details about the schedule, including holidays, vacations, and special occasions].

2. ****Communication:****

- Both parents agree to maintain open and respectful communication regarding decisions affecting the child(ren).
- We will use [method of communication] to keep each other informed of any changes or needs.

3. ****Decision-Making:****

- Both parents will jointly make decisions regarding [healthcare, education, etc.].
- In case of disagreements, we will utilize [mediation or another method] to resolve any issues amicably.

4. ****Child Support:****

- We will discuss and agree on the child support arrangement to ensure the financial needs of our child(ren) are met.

5. ****Review of Arrangement:****

- This arrangement will be reviewed every [time frame, e.g., six months], or sooner if necessary, to ensure it continues to meet the needs of [Child's Name(s)].

I believe that this proposed arrangement can provide stability and support for [Child's Name(s)]. I am open to discussing any changes you may want to propose and hope to reach an agreement that is mutually beneficial.

Please feel free to contact me at your earliest convenience so we can discuss this further.

Thank you for your cooperation and understanding.

Sincerely,

[Your Name]

[Your Signature (if sending a hard copy)]

[Optional: "cc: [Attorney's Name]" if applicable]