

[Your Name]
[Your Address]
[City, State, ZIP Code]
[Email Address]
[Phone Number]
[Date]
[Recipient Name]
[Recipient Title/Position]
[Recipient Address]
[City, State, ZIP Code]

Dear [Recipient Name],

Subject: Letter of Intent Regarding Child Custody

I hope this letter finds you well. I am writing to formally express my intent regarding the custody arrangement for my child, [Child's Name], born on [Child's Date of Birth].

As a devoted parent, my primary concern is [Child's Name]'s well-being and development. After careful consideration of our current circumstances and discussions, I propose the following custody arrangement:

[Detail your proposed custody arrangement, including physical and legal custody details, visitation rights, and any relevant schedules].

This arrangement aims to ensure that [Child's Name] has a stable environment while fostering a positive relationship with both parents. I believe this plan serves the best interests of [Child's Name] and will promote their emotional and physical development.

I am open to discussing this proposal further and welcome any suggestions or modifications you may have. It is vital for me that we reach an agreement that benefits [Child's Name] and facilitates a cooperative co-parenting relationship.

Thank you for your attention to this matter. I look forward to your response.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]