

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient Name]
[Recipient Address]
[City, State, Zip Code]

Subject: Child Support Clarification

Dear [Recipient Name],

I hope this letter finds you well. I am writing to clarify certain aspects of the child support arrangement for [Child's Name], born on [Child's Birthdate].

As per our previous discussions and the agreement dated [Date of Agreement], I would like to confirm the following details:

1. ****Monthly Support Amount****: [Specify the agreed amount]
2. ****Payment Method****: [Specify how payments will be made, e.g., bank transfer, check]
3. ****Payment Due Date****: [Specify the due date each month]
4. ****Additional Expenses****: [Detail any shared expenses, e.g., school fees, medical costs]
5. ****Review Period****: [State when the arrangement will be reviewed, if applicable]

Should you have any questions or need further clarifications regarding these details, please feel free to reach out. I appreciate your cooperation in ensuring that [Child's Name] receives the necessary support.

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Signature, if sending a hard copy]