

[Your Address]

[City, State, ZIP Code]

[Email Address]

[Date]

Dear [Friend's Name],

I hope this letter finds you in great spirits! I wanted to catch up and share some exciting news with you. I've recently started my journey towards becoming a Certified General Accountant (CGA). It's been a rollercoaster ride of learning, but I'm really enjoying the process. The classes are challenging yet fascinating, and I'm meeting some amazing people along the way. We've been delving into everything from tax regulations to financial management, and I can't wait to apply all this knowledge in real-world scenarios.

How have you been? I miss our coffee catch-ups! Let's plan a day to meet soon so I can tell you more about my CGA adventure and hear all about what you've been up to.

Take care and write back when you can!

Best,

[Your Name]