

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Recipient Name]
[Office of Admissions]
[CGS Name]
[CGS Address]
[City, State, Zip Code]

Dear [Recipient Name],

I am writing to formally accept the offer of admission to the [specific program or degree] at [CGS Name] for the [term/year]. I am thrilled to join such a prestigious institution and am eager to contribute to the academic community.

Thank you for this incredible opportunity. I look forward to beginning my studies on [start date] and will ensure that all necessary enrollment procedures are completed by the deadline.

Please let me know if any further information is required.

Sincerely,

[Your Name]

[Your Student ID (if applicable)]