

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient Name]
[Recipient Title]
[Company Name]
[Company Address]

[City, State, Zip Code]
Subject: CGC Letter for Resale Conditions

Dear [Recipient Name],

I hope this letter finds you well. I am writing to address the resale conditions pertaining to the Certified Guaranty Company (CGC) graded items that I am interested in purchasing/reselling.

[Provide details about the items in question, including CGC grades, issue dates, and any relevant certification numbers.]

As per the established guidelines, I kindly request clarification on the following resale conditions:

1. [Specific condition or question]
2. [Specific condition or question]
3. [Specific condition or question]

I appreciate your time and assistance regarding this matter. Please let me know if further information is needed, and I look forward to your prompt response.

Thank you.

Sincerely,

[Your Name]
[Your Title/Position, if applicable]
[Your Company Name, if applicable]